



Republic of the Philippines
Department of Agriculture
Fertilizer and Pesticide Authority
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BIDS AND AWARDS COMMITTEE

Procurement of Janitorial Services for FY 2023

SUPPLEMENTAL BID BULLETIN NO. 1

The herein Supplemental Bid Bulletin No. 1 is issued to inform all prospective bidders for the **Procurement of Janitorial Services for FY 2023** that the following are the amendments in the Bidding Documents as a result of the Pre-Bid Conference conducted on **22 November 2022, 10:00 a.m.**:

1. The 4.5 % Premium Rate (Average Pay per month x 4.5% ÷ 2) shall be used in the Phil Health contribution computation for FY 2023 in compliance with the provisions of R.A. No. 11223.
2. The 14 % Premium Rate (ER: 9.5% EE: 4.5%) shall be used in the SSS contribution computation for FY 2023 in compliance with the provisions of R.A. No. 11199.
3. Following the DOLE Handbook on Workers' Statutory Monetary Benefits 2022 Edition, the total number of workdays to be used is 313 days.
4. There shall be no minimum cost/percentage of Administrative Overhead and Margin (Agency Fee). The bid will be considered as long as the total bid amount is within the Approved Budget for the Contract (ABC) and that all rates provided in so far as the amounts due to the government and due to the janitorial personnel are in accordance with existing rules and regulations, such as salaries and benefits (e.g. SSS, PhilHealth, PAG-IBIG, taxes, etc.). This is in accordance with the position of the Government Procurement Policy Board (GPPB) as stated and explained in various issuances, as well as in the case of Philippine Sports Commission, et. al. vs. Dear John Services, Inc., which provides that Section 4 of DOLE DO No. 150-16, in so far as imposing a minimum administrative fee of 20% of the total contract cost for Service Agreement for security services runs counter to the provision of Section 31 of RA 9184 and its IRR.
5. For the Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, the bidders are not required to attach supporting documents such as copies of the Notice of Award, Contract, and Notice to Proceed. However, the Statement of the bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid shall be supported with the end-user's acceptance or official receipt(s) or sales invoice issued for the contract.



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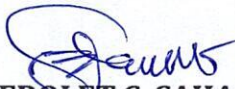
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6. **The cost of bidding documents is Php 0.00.** No payment shall be made by a bidder to participate in the bidding. However, they are expected to download the Bidding Documents at the FPA and Phil-GEPS websites, including the Supplemental Bid Bulletin, and comply with all the requirements and bidding procedures. The Bid Opening is open only to those bidders who have manually submitted their bid on or before **December 5, 2022, 10:00 a.m.** at the BAC Room, 1st Floor, FPA Bldg., BAI Compound, Visayas Avenue, Vasra, Quezon City.
7. Submission of certification of compliance to DOLE DO No. 174 is acceptable but is not required.
8. All bidders are required to submit one (1) set of original documents (technical and financial components) and are requested to submit two (2) sets of duplicate hard copies of these documents to FPA-BAC.

Supplemental Bid Bulletin No. 1 is issued and adopted as an amendment and made an integral part of the Bidding Documents pursuant to Solicitation No. **ITB-2022-11-03.**

Issued this **24th** day of **November, 2022** at the Quezon City, Philippines.


JEROLET C. SAHAGUN
BAC Chairperson